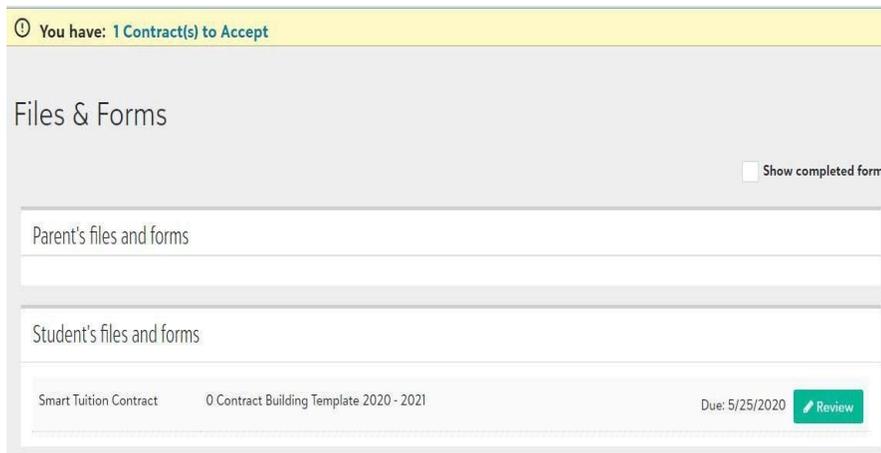


Smart Tuition Facts Sheet

Accepting your Contract:

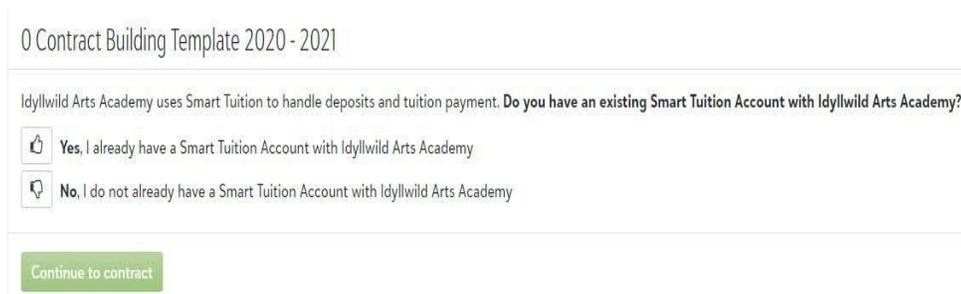
You will begin by logging into your Idyllwild Arts account. Once logged in, please click on the alert that states “You have: 1 Contract(s) to Accept.” You will then be directed to the “Files & Forms” page, where you will select the “Review” tab just to the right of your Smart Tuition contract.



Once you have selected “Review” you will be asked to accept the "eSignature Agreement."



After selecting "Agree", you will be asked if you have an existing Smart Tuition account with Idyllwild Arts Academy. If your child is a returning student, select "**Yes**, I already have a Smart Tuition Account." If your child is a new student, select "**No**, I do not have a Smart Tuition Account



If you select "yes" you will input your current username and password for Smart Tuition. If you select "no" you will be asked to create your Smart Tuition login information when you submit the contract.

Reviewing your Enrollment Agreement:

You will then be directed to your enrollment contract. Please look over all of the details in the first portion of your contract to ensure the tuition and fees are reflected accurately. Once you've reviewed the entire contract, please select "Next" at the bottom of the page.

0 Contract Building

Tuition and Fee Schedule

On the following page you will see a breakdown of your tuition and fees. Once you have thoroughly reviewed all of the fees and confirmed everything is accurate, please select "Next" at the bottom of the page.

Expenses	
Domestic Boarding Tuition	\$65,091.00
Health Center Fee	\$250.00
Technology and Communication Fee	\$300.00
Total Expenses	\$65,641.00
<hr/>	
Total Due	\$65,641.00

Deposit Information

The next page will reflect your deposit information. Please review and select “Next” at the bottom of the page.

Tuition and Fee Schedule

Deposit Information

Idyllwild Arts 2020-2021 Tuition Deposit

Your Tuition Deposit Amount is \$13,128.20.

You will be prompted to pay the above deposit amount once you have reviewed this contract in full.

You can pay the deposit by selecting Credit Card, Bank ACH or In School Payment (Check, Cash or Wire).

Previous

Next

Payment Plan Selection

You will then be asked to select a payment plan. New students have the option of selecting a 1, 3 or 6- month payment plan. You may also choose to pay in full at the time of signing your contract, meaning your payment will be due no later than the end of the month after you have signed the contract.

For example, if you sign your contract in April, you will need to remit payment in full by May 31st. If you have selected a 3 or 6-month payment plan, you are required to pay for our tuition insurance. The tuition insurance is 3.99% of the total balance due. If you have selected a 1-month payment plan or to pay in full, the tuition insurance is optional. Once you’ve chosen your payment plan, please select “Next at the bottom of the page.

n

Payment Plan Selection

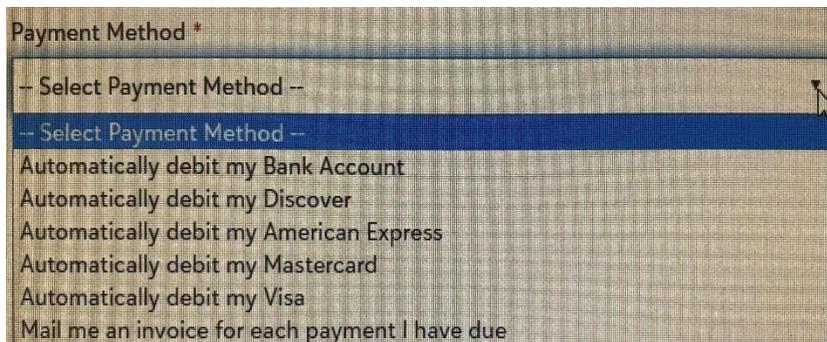
eSi

Select a Payment Plan & Method

Payment Plan Options *

- 1 Month Payment Plan - April
- 1 Month Payment Plan - August
- 1 Month Payment Plan - July
- 1 Month Payment Plan - June
- 1 Month Payment Plan - March 2020
- 1 Month Payment Plan - May
- 1 Month Payment Plan - September
- 3 Month Payment Plan (July-Sept)
- 3 Month Payment Plan (Aug-Oct)
- 3 Month Payment Plan (Sept-Nov)
- 3 month Payment Plan - (May)
- 6 Month Payment Plan (Jul-Dec)
- 6 Month Payment Plan (Aug-Jan)
- 6 Month Payment Plan (Sept-Feb)
- 6 Month Payment Plan - (May)

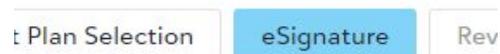
Once you have selected your payment plan, you will be asked to choose your payment method. You have the option of choosing between automatically debiting your credit card/debit card or your bank account. Otherwise, you can select to have an invoice mailed to you for each payment due. You will not be charged automatically with this option.



The image shows a screenshot of a web form. At the top, it says "Payment Method *". Below this is a dropdown menu that is currently open. The menu items are: "-- Select Payment Method --", "Automatically debit my Bank Account", "Automatically debit my Discover", "Automatically debit my American Express", "Automatically debit my Mastercard", "Automatically debit my Visa", and "Mail me an invoice for each payment I have due". A mouse cursor is visible over the dropdown menu.

eSignature:

After reviewing all of the tabs within your contract, you will be asked to sign in agreement. We only require one parent's signature on the contract.



The image shows three navigation tabs. The first tab is labeled "t Plan Selection". The second tab is labeled "eSignature" and is highlighted in blue. The third tab is labeled "Rev".

	Signature	Date
Parent Test1a	<input type="text"/>	<input type="text" value="1/24/2020"/>
Parent Test1b	<input type="text"/>	<input type="text"/>

[Previous](#) [To Review](#)

Review:

You will be asked to review the contract, which will include a breakdown of all of the tabs you've just navigated through. Please go over the details of this page thoroughly, then select "Accept" at the bottom of the page.

eSignature [Review](#)

Deposit:

On the last tab, you will be asked to select a payment method for your deposit. You can either select to charge your credit/debit card, or you can select to make an in school payment. If you select to make an in school payment, your Smart Tuition account will not be activated until we receive a wire transfer, check or cash payment for the full deposit amount.

Please select "In school" payment if you prefer to pay the deposit with cash, check or wire.

Deposit	
Enrollment Deposit	\$13128.20
Total Due	\$13128.20

Payment Options *

-- Select an Option --

Once you have chosen your deposit payment method, please select "Pay & Submit" in order to be directed to the confirmation page.

If you have any questions, please reach out to Bridget Jones in the Finance Office at Idyllwild Arts Academy.

Bridget Jones
(951) 659- 2171 X:2209
Bjones@idyllwildarts.org

Frequently Asked Questions

How do I log into my account for the first time?

Please click on the section: "First Time User?" available on the parent login page. Please enter only two of the three fields to locate your Smart account. The information entered must be the same as the information provided during enrollment. This will allow you to create your username and password.

How can I retrieve my username or password if I forgot it?

If you cannot locate your login information, please click on the section: "***Forgot your username or password?***" available on the parent login page. To retrieve your username, please use the first section to enter the telephone number on your account and your Family ID.

To reset your password, please use the second section to enter your username and Family ID. An email with instructions for resetting your password will be sent to the primary email address on your account.

Where can I mail my payments?

Checks or money orders should be mailed to the closest payment processing center listed below. If you live East of the Mississippi River, please use the first mailing address in Newark, NJ. If you live West of the Mississippi River, please use the second mailing address in Los Angeles, CA.

If you would like to mail a payment overnight, please send it to one of the addresses listed for Overnight packages.

Please include your Smart Family ID on your check or money order to insure the quickest processing of your payment.

East of the Mississippi:

Smart Tuition
PO Box 11731
Newark, NJ 07101-4731

West of the Mississippi:

Smart Tuition
PO Box 54228
Los Angeles, CA 90054-0228

Overnight Packages

East Coast:

Smart Tuition
Attn: Lockbox Operations - 11731
365 W. Passaic St. Suite 530
Rochelle Park, NJ 07662

West Coast:

Smart Tuition
Attn: Lockbox Operations - 54228
20500 Belshaw Ave.
Carson, CA 90746

Helpful Hints for sending payments to Smart Tuition:

- Please include your 13-digit Family ID in the memo section of the check or money order (a payment stub is not necessary).
- Do not include any additional paperwork with the payment (letters, post it notes, staples, paperclips, etc.). Adding additional items will delay the processing of your payment.
- Please send payments 7-10 days before your due date. If there is a holiday, please add an additional 3-4 days.
- If there are fewer than 7-10 days before your due date, please consider paying via our website at parent.smarttuition.com. You can also use our automated telephone service to make a payment at (888) 868-8828. Both these solutions eliminate delays in processing your payment. You can pay online or over the phone using your checking or savings account.
- If you choose to use your bank's online bill payment system, please follow the same helpful hint of scheduling your payment at least 7-10 days in advance of your due date.
- Smart Tuition does accept some online bill payments electronically; however, some banks will still send payments as a physical paper check through the USPS mail. If you have any questions about whether your payment will be sent electronically by your bank, please contact your bank directly.
- Once a payment has been sent by physical paper check it cannot be stopped. If you decide to stop the payment with your bank, a failed bank fee will be incurred on your Smart Tuition account.
- If you plan to use your bank's online bill payment service, please include your 13-digit Family ID without letters, spaces, or characters.

How do I update my personal information on my account, including my address, telephone number, email address, password, or banking information?

Please log in to your online account and select "Edit My Profile" at the top of your screen. Click "Update" on the section you wish to change.

How can I change or add a primary or secondary account holder?

Only parents or responsible parties who are named on the account will be provided any specific information about the account. If you are the primary account holder and wish to add, change, or update the secondary account holder, please contact your school.

Who do I contact if I have a question regarding a fee or billing item on my account?

Please contact your school's business office as Smart Tuition is only provided the name and amount of a charge or discount.

May I pay with my debit or credit card?

Yes, if your state and school allow, you can pay with your debit or credit card online or over the phone. Smart Tuition accepts *American Express, MasterCard, Discover, and VISA*. A credit card company convenience fee may apply to process your transaction.

How do I set up automatic payments from either my bank account or credit/debit card?

You can easily schedule automatic payments from your bank account or credit/debit card. Log in to your account and select the "Edit My Profile" tab at the top of your screen. Next, scroll down to the box labeled: "My Payment Method" and click "Update" to enter your information. You must complete all three steps to initiate automatic payments.

If your automatic payment is set up less than 3 business days before your due date, your first payment may not be pulled automatically. In this case, you will still be responsible to make a manual payment before your due date. Please read the terms and conditions carefully as fees may apply.

How can I wire money to Smart Tuition?

Wiring instructions can be found below. Please provide this payment information to your financial institution based on their location.

Banks within the USA, Send to:

Receiving bank name: Fifth Third Bank
Receiving Bank Address: 38 Fountain Square
Plaza
Cincinnati, OH 45263

ABA/Routing number: 042000314
Beneficiary Name: Smart LLC

Beneficiary Address: 2000 Daniel Island Dr.
Charleston, SC 29492

Banks from outside the USA, Send to:

SWIFT/BIC: FTBCUS3C
Fed routing number: 042000314

Bank Name: Fifth Third Bank
Beneficiary Acct. #: SMT0402670
Beneficiary Acct. Name: Smart LLC

Please include the FAMILY ID NUMBER with each wire.

A \$15.00 fee is charged for each wire sent to Smart Tuition. Please add \$15.00 with your tuition payment to cover the bank fees associated with accepting wire transfers.